



TRANSPORTATION MANAGER

\$87,408 - \$122,364

Plus Excellent Benefits

Apply by
July 1, 2018
(open until filled)

***P*ROTHMAN**



WHY APPLY?



Located along the shores of the Columbia, Yakima, and Snake Rivers in southeastern Washington, Kennewick is a growing community that enjoys 300 days of sunshine a year. The exceptional climate, combined with the area's inviting waterways, enables residents and visitors alike to enjoy a multitude of outdoor activities from water sports and golf to wine touring and outdoor theater.

Kennewick is highly regarded in the community for its organizational integrity and for the quality of services provided. The organization is financially sound with a dedicated team of employees, and a supportive City Manager and City Council. If you are a management professional looking to lead and shape a dynamic division, this is the position for you!

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THE COMMUNITY

Kennewick is a fast-growing community of nearly 80,000 located along the Columbia River in sunny southeastern Washington. Kennewick, along with the neighboring cities of Richland and Pasco, comprise the Tri-Cities metropolitan area with a population of nearly 275,000. Kennewick is the largest of the Tri-Cities and is a regional shopping and entertainment hub and an outdoor recreational paradise. Kennewick offers breathtaking parks, a vibrant downtown, upscale dining and retail, art galleries, antique shops, and a variety of entertainment venues.



The Columbia Center Mall is one of the largest covered malls in Eastern Washington, and downtown Kennewick is undergoing a revitalization focusing on creating a great gathering place in a comfortable, hometown setting, where merchants and customers are friends and neighbors. The Tri-City area also boasts more than 200 wineries and micro-breweries within a 50-mile radius, producing some of the finest wines in the country.

The Tri-Cities is a sports minded community, which is reflected in the many public athletic facilities and is home to two professional sports teams: Tri-City Americans WHL Ice Hockey and Tri-City Dust Devils, a professional Single A affiliate of the Colorado Rockies. The Toyota Center in Kennewick hosts the Tri-City Americans WHL ice-hockey team, along with many great sporting and entertainment events throughout the year. Golf is one of the most popular sports enjoyed year-round in Kennewick, with over ten premier courses challenging the most experienced golfer as well as providing opportunity for the beginner.

The confluence of the Snake, Yakima and Columbia Rivers has produced an aquatic playground that brings water lovers from all over the region together to enjoy sailing, boating, water-skiing, swimming, fishing, windsurfing, and more. The massive Columbia River separates Kennewick from its neighboring communities and features many waterfront parks, trails, and easy river access. Kennewick is home to the annual Columbia Cup Hydroplane races, one of only 16 unlimited hydroplane race sites in the nation. The races host nearly 60,000 visitors each year who come to enjoy the unlimited hydroplanes race for three days of food, fun and sun. The annual Benton-Franklin County Fair and Rodeo showcases National Champion cowboys and bull riders and brings in country and pop music entertainment stars.

Columbia Basin College and Washington State University Tri-Cities urban campus are located in the neighboring cities of Pasco and Richland. CBC offers a full array of Associate degree and vocational/technical career programs, while WSU provides undergraduate and graduate degree programs. Kennewick's three high schools, four middle schools, and fourteen elementary schools provide a strong academic foundation for our children and their future.



THE CITY

Incorporated in 1904, the City of Kennewick is a full-service city with an exceptional workforce of approximately 395 employees. The City Departments include: City Attorney, City Clerk, Code Enforcement, Community Planning, Economic Development, Finance & Budget, Fire & Ambulance, GIS Mapping, Human Resources, Parks & Recreation, Police, and Public Works.

Kennewick operates under the Council-Manager form of government with the seven-member City Council each serving overlapping, four-year terms. Every two years, the Council selects a member to serve as the Mayor of Kennewick.

THE DIVISION & POSITION

The City of Kennewick's Public Works Department is made up of several divisions including Engineering, Utility Services, Development Services, Administration, Streets, Stormwater and Traffic. The Department has 70.5 FTE's and operates on a 2017/2018 budget of \$91.5 million. The Traffic Division has a 2017/2018 budget of \$6.8 million.

Under the direction of the Public Works Director, the Transportation Manager oversees 4 FTE's and is responsible for the management and oversight of the Traffic Division of the Public Works Department, including all planning, design, operations and maintenance of the City's traffic and transportation system and infrastructure. The manager is expected to establish and maintain cooperative working relationships with consulting engineers, designers, contractors, Federal, State and local agency representatives, property owners, utility companies, the general public and other City employees.

Other responsibilities include:

- Prepares and reviews plans and specifications for all traffic control devices, road and intersection projects, electrical equipment and materials, construction detours and street lighting for both public capital and private development projects to ensure proper layout, capacity, and traffic control elements are provided for all travel modes, and to ensure compliance with access management principles, identify violations of traffic codes and possible safety hazards, verify projects meet transportation concurrency requirements and assess mitigation requirements as appropriate; administers the Transportation Impact Fee program and determines appropriate fees for proposed development.
- Performs short- and long-range transportation planning, including preparation of the City's Six-Year Transportation Improvement Plan (TIP).
- Prepares and reviews traffic and safety studies; determines improvements and corrections necessary to comply with law and ensure the safety of all citizens.
- Prepares or assists in the preparation of grant applications including analyzing current and future traffic needs of the City and traffic related cost estimates.
- Develops, recommends and implements traffic and transportation engineering investigations, studies, use of appropriate traffic control devices, and detour patterns for construction projects.
- Responsible for the overall management and operation of the City's traffic control signal system, street light system, school and crosswalk beacon systems, signing and markings program and traffic sign asset management and retro-reflectivity compliance.
- Administers the city's traffic safety, bicycle, pedestrian and transit programs.
- Approves and stamps design documents and specifications prepared under his/her supervision.

- Supervises development of and revisions to City traffic related engineering standards and specifications.
- Receives and responds to traffic and transportation concerns and issues and determines and recommends appropriate resolutions to maintain positive community/customer relations for the Division, Department and City.
- Assures that concerns and complaints from the public and others are adequately and timely addressed; analyzes solutions for problems and challenges and recommends corrective action, as needed.
- Prepares and monitors the Traffic Division budget.



CHALLENGES & OPPORTUNITIES

Migration from 4G to 5G Communication

The manager will be one of the main team members relating to new connectivity throughout the community for communications.

Signal Communication Plan

The transportation division will conduct this process in real time, expanding remote signal programming capabilities through a variety of solutions, including a fiber optics network.

Transportation Improvement Plan

The manager is the primary person responsible to develop the annual Six-Year TIP update, including programming the projects with timelines.

Traffic Impact Fees

The manager will be responsible to amend the current fee structure with variable rates in defined zones in the city.

IDEAL CANDIDATE

Education and Experience:

A Bachelor's Degree in civil engineering or a closely related field and a minimum of five years of experience in traffic and transportation activities, including a minimum of three years of supervisory experience is required. Candidates must possess a Professional Engineer's license in the State of Washington or have the ability to obtain one by comity within six months of hire. A valid Professional Traffic Operations Engineering (PTOE) certification is desirable.

Necessary Knowledge, Skills and Abilities:

- Knowledge of principles, practices and administration of traffic and transportation engineering, as they relate to planning, design, construction, operations and maintenance of traffic system infrastructure.
- Extensive experience with contract management and administration.
- Ability to communicate effectively both orally and in writing, and the ability to make clear and concise presentations.
- Ability to operate a computer and be familiar with computer-aided-design and drafting and related business software.
- Experience and background in traffic and transportation principles involving planning, design, operations and maintenance of traffic system infrastructure.
- A working knowledge of transportation regulations, laws and policies, and current issues relating to plans review.
- Ability to develop and monitor an operating and capital budget, report the status of the division budget to the director throughout the year and identify spending plans to accomplished budgeted projects.
- Ability to find ways for transportation regulations to be interpreted in ways for public and private development projects to be successfully accomplished.
- Skill in being a big picture thinker who is willing to look at creative transportation solutions for public and private development.
- The ideal candidate must have a sense of urgency in a fast-paced development environment and avoid over studying an issue.

- Demonstrated experience with rate setting relating to traffic impact fees Experience working as a team player, and willing to participate and contribute with various teams in the city and region.
- Ability to create relationships and operate an open and friendly, service-oriented transportation division.
- The ideal candidate will be personable and have an appropriate sense of humor.

Candidates may possess any combination of relevant education and experience that demonstrates their ability to perform the essential duties and responsibilities. The ideal candidate will be committed to excellent customer service.

COMPENSATION & BENEFITS

- **\$87,408 - \$122,364 DOQ**
- Medical – Asuris/Regence, Dental – Delta Dental/Willamette Dental and Vision - VSP
- Life Insurance and LTD – 2.5 times annual salary up to 250K
- Deferred Compensation – City contributes 5% into a 401a account, no employee contribution required
- 12 Paid Holidays
- Paid Time Off
- Employee Assistance Plan
- WA PERS
- Wellness Program

www.go2kennewick.com

The City of Kennewick is an Equal Opportunity Employer. All qualified candidates are strongly encouraged to apply by **July 1, 2018** (first review, open until filled). Applications, supplemental questions, resumes and cover letters will only be accepted electronically. To **apply online**, go to www.prothman.com and click on “submit your application” and follow the directions provided. Resumes, cover letters and supplemental questions can be uploaded once you have logged in.



www.prothman.com

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